



PURCHASING DEPARTMENT

Madison County Board of Supervisors
146 West Center Street / Post Office Box 608
Canton, MS 39046

September 8, 2026

To: Board of Supervisors
From: Kesha Jackson, Purchasing Clerk 
Subject: Consideration of Declaration of Sole Source

The Madison County Court in care of Circuit Court Clerk has requisition Stenograph for equipment used by court reporters for the County Court (see attached quote). As the attached letter indicates that Stenograph is the sole source provider of each of the following products. (See attached sole source letter).

I recommend that the board declare this as a Sole Source, authorize the issuance of a purchase order to Stenograph for \$6,564.00 for court reporter equipment used for county court per attached quote.

Thank you in advance for your consideration of the above recommendations.



If paying by check, please mail to: 25570 Network Place
Chicago, IL 60673-1255 USA
P: (800) 323-4247
F: (630) 532-5700

PurchaseAgreements@stenograph.com

PURCHASE AGREEMENT

ORDERED BY

Name: Madison County C# 89731

Address: PO Box 608

Address:

City, State, Zip: Canton, MS. 39046

Telephone at Address:

E-mail:

Today's Date: 8-19-26 Valid Until: 8-29-26

Prepared By: Cindy Krol Phone: 815-321-2371

Lease Company: P.O. Number:

Notes: Purchase order

Current Software/Writer:

DELIVER TO

Name: Madison County

Address: 229 North Union Street

Address: Attn: Lisha Edwards

City, State, Zip: Canton, MS. 39046

Telephone at Address:

WRITER SELECTION

- | | |
|---|--|
| ☐ 45152 NexGen Black and Black | ☐ 45156 NexGen Sky Blue and Black |
| ☐ 45153 NexGen Black and Gray | ☐ 45157 NexGen Sky Blue and Gray |
| ☐ 45154 NexGen White and Black | ☐ 45158 NexGen Silver and Black |
| ☒ 45155 NexGen White and Gray | ☐ 45159 NexGen Silver and Gray |

Cash Back Value for Trade-In: _____ The trade-in machine must be received at Stenograph within 30 days of shipment of the new writer using a Return Authorization (RA) number which will be provided to you.

Model Luminex i S/N L002089 ☒ 33487 Trade-in Packet

CATalyst Version _____ or S/N _____

Customer Signature

Arita Wray

Date Signed

8/25/26

Cardholder name if different than customer

Last 4 Digits of Card Number

Please call your sales rep with the remaining numbers and CVV code.

Expiration

Cardholder Signature if different than Customer

If paying by check, please mail to: Stenograph, LLC
25570 Network Place
Chicago, IL 60673-1255

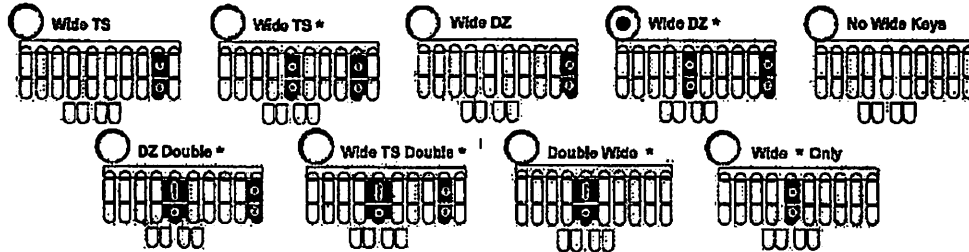
ITEMS ORDERED

QTY	ITEM	ITEM DESCRIPTION	UNIT PRICE	TOTAL
1		NexGen	6299	\$6,299.00
1		Trade in discount for Luminex II	-1200	-\$1,200.00
		s/n L002089		\$0.00
		White with gray keys		\$0.00
1		Trade in required to be sent		\$0.00
		back within 30 days of receipt		\$0.00
		of NexGen or the value of		\$0.00
		the discount will be invoiced		\$0.00
				\$0.00
1		Duet	265	\$265.00
1		wide dz and * standard vowels		\$0.00
				\$0.00
				\$0.00
		Writer Shipping FedEx 2-Day		
		U.S. \$65; Canada \$100		
		Accessory Shipping FedEx 2-Day Est.		
		\$25 in U.S., Est. \$35 in Canada		
		Subtotal		\$5,364.00
		EST. % Sales Tax		\$0.00
		EST. TOTAL		\$5,364.00

Please note that this is purely an estimate of sales tax to be collected. Some states don't charge tax on S&H, for example; others do. When your order is entered at Stenograph, the tax tables will calculate any tax properly. The total may be different than what is shown here.

Customer Name: _____

KEYTOP SELECTION



ADDITIONAL ITEMS

WRITER OPTIONS:

- 48489 EasyLock LMX II-T, Tall Tripod (\$167)
- 46508 NexGen & Luminex II Peace of Mind Kit (\$87)
- 46518 Pre-Owned Luminex (\$3,995)
- 46062 LMX Mini (\$94)
- 46538 Dust Wheeled Case (\$255)
- 39897 AudioSync Ultra Microphone (\$136)
- 38002 Black Leather Keypads (\$26)
- 34606 QuietTouch Synthetic Keypads, Black (\$19)
- 46510 International Charger Plug Pkg (\$17.50)

SOFTWARE OPTIONS:

- 39265 CATalyst Pro with 1 Year Updates & Support
- 39266 CATalyst Edit with 1 Year Updates & Support
- 39277 Add BCS to CATalyst Pro
- 39279 Add VP to CATalyst Pro
- 38464 Training Agent Certificate (\$100)

TERMS AND CONDITIONS OF THE PURCHASE AGREEMENT

STENOGRAPH GUARANTEE:

Stenograph is confident that the products we offer are of the highest quality and that you will be completely satisfied with your purchase. Should a circumstance arise where an item does not fulfill Stenograph's written product descriptions, we will, at our discretion, replace or repair the item to meet our customary standards.

RETURN POLICY:

The following product types cannot be returned or exchanged for credit or refund: writing machines, computer software, content on digital media such as CD, DVD, or tape, training courses, service and support agreements.

AUTHORIZED LEASING COMPANIES:

An authorized leasing company will, at its discretion, purchase this equipment on your behalf with your approval. You will not receive an invoice from Stenograph. For income tax purposes, keep this document. Products purchased by a leasing company on your behalf cannot be exchanged or returned for credit to Stenograph.

LIMITATION OF LIABILITY:

You understand and agree that our obligation to pay damages to you will be limited to the amount you paid to us under this Agreement. Under no circumstances will we be liable to you or anyone else for any special, indirect, incidental, or consequential damages (including, but not limited to, lost profits, consultants, etc.) even if we know that those damages will occur.

NET 30 TERMS:

Net 30-Day transactions must be accompanied by a signed Purchase Order indicating Net 30 Terms. You grant us a security interest in these products which expires when you pay us all amounts due.

INTERNATIONAL ORDERS:

All prices are quoted and payable in U.S. dollars. The Customer is responsible for all applicable sales tax and duties. Canadian GST Registration: #80806 7144 RT0001.

WIRE TRANSFER:

JPMorgan Chase Bank, N.A., 1 Chase Manhattan Plaza, New York, NY 10005 USA.
Account Name: Stenograph
Account Number: 631144666
ABA: 021000021 SWIFT: CHASUS33

TRADE-IN DISCOUNT:

The price is predicated on the return of the writer within 30 days or the value of the trade-in discount will be invoiced.

TRADE COMPLIANCE:

You hereby acknowledge that the goods purchased from Stenograph LLC are subject to U.S. export control laws and regulations under various U.S. government agencies, including but not limited to, Export Administration Regulations (EAR), US Export Administration Act, Arms Export Control Act, International Traffic in Arms Regulations (ITAR) and the Office of Foreign Asset Control (OFAC). Accordingly, you certify and warrant that you will not use, transfer, export, re-export, resell or otherwise dispose of any such goods to any destination, end-user or for any end-use except in compliance with applicable U.S. export control laws and regulations. You confirm and warrant that you will not use the goods in relation to any military application including but not limited to nuclear, biological or chemical weapons, or missiles or equipment capable of delivering such weapons, nor will you transfer the goods to others if you know or suspect that they are intended or likely to be used in such a manner, to the extent prohibited by law. You acknowledge that it is your obligation to comply with any United States export or re-export restrictions, sanctions and/or prohibitions that apply to any goods purchased from Stenograph LLC and/or its subsidiaries. You shall indemnify and hold Stenograph LLC harmless for any penalties, obligations, fines, liabilities or other similar losses (collectively, "Losses") incurred by Stenograph LLC stemming from violations, charges, investigations or enforcement actions concerning US export control laws and regulations, to the extent such Losses resulted from actions by you.

This statement is valid for a period of 3 years from date of signing this Purchase Agreement. This agreement is not binding until it is accepted by Stenograph at its home office in Downers Grove, Illinois.

April 2024



To Whom It May Concern:

Thank you for your interest in Stenograph's products. Stenograph LLC has been in business since 1938 and has built its reputation on quality, reliability and continued innovation in the industry. Because of this, Stenograph stands as the industry leader in court reporting and captioning machines and software solutions.

This letter shall serve as confirmation that Stenograph LLC is the sole source provider of each of the following products:

- The NexGen®, Luminex II®, Luminex®, and Luminex CSE® writers
- Endurance Writer Protection Plans for Luminex II, and Luminex
- Extra One-Time Service for Luminex II and Luminex
- CATalyst® and MAXScribe™ software
- Edge Support Plan for CATalyst®
- APEX connected workflow solution
- CaseViewNet® software
- CaseViewNet® Cloud software
- CaseTestify™ remote deposition platform

Stenograph LLC maintains all intellectual property rights for its products. Additionally, support and maintenance of Stenograph's products is provided exclusively by Stenograph LLC.

Best Regards,

Mark Kuczora
Vice President, Marketing